



ALBERTA INDUSTRIAL FIRE PROTECTION ASSOCIATION

Meeting Master

March 6 & 7, 2013
Sandman Signature Hotel Edmonton South
MINUTES

MISSION STATEMENT:

To promote awareness of industrial fire protection and emergency services by information sharing, joint problem solving to minimize damage, loss and injury throughout the industry in the Province of Alberta.

Vendor Sponsors: Riddell Kurczaba, Morrison Hershfield, Behr Energy

Wednesday March 6		Morning
28 Industrial Members in attendance		
Welcome / Housekeeping / Call to Order	The meeting was called to order at 0845 hrs Welcome to Members Master Member List circulated for confirmation of attendance, names and addresses	
Industrial Members Introductions	All industrial members who were present	
Association Information	Update from Clark Esler <ul style="list-style-type: none"> - Development of guest speaker travel policy - Feedback for two day meeting format - Executive vendor members parameters - New look for the AIFPA website - September 2014 meeting in Fort McMurray - Membership / Sponsorship payments on website 	
0900 Industrial Bio	Reid Rorem, ATCO Power Thank you to Reid for his discussion and update on ATCO Power Presentation to be posted on www.aifpa.org Next meetings' bio will be Kory Fedorak, ESSO Imperial Oil	
0920 OFC Update	Alberta Emergency Services Medal Trent West <ul style="list-style-type: none"> - The Alberta Emergency Services Medal is awarded to individuals who emergency services personnel who have committed 12 or more years of their career to emergency service in Alberta 	

	<ul style="list-style-type: none"> - Derrick Manning represents the industrial members on this Honours and Awards Committee - The committee is developing criteria to recognize individuals in the emergency services field such as start dates, procedures, policies, nominations, etc. - No Queen or Federal Medals are affected - To find out more information or nominate your members before the criteria changes, check out http://aema.alberta.ca/aw_index.cfm <p>Fire Reporting System Trent West / Shariq Wani</p> <ul style="list-style-type: none"> - Asking for input and/or volunteers from the industrial membership to provide ideas on the current Fire Reporting System - Discussion regarding who is reporting at each site, duplication of forms, fires not being reported or if they are reported are not being reported properly - Ensure the system is streamlined and that what needs to be reported is being reported - Contact Shariq Wani at shariq.wani@gov.ab.ca or 780-415-0489 for more information
1115 Presentation	<p>Emergency Services Interoperability Chris Hunter, Bell Public Safety Group Presentation to be posted on www.aifpa.org</p>
1145 Presentation	<p>Vendor Sponsors Behr Energy / Morrison Hershfield / Riddell Kurczaba No Presentations available</p>

Wednesday March 6		Afternoon
55 Industrial Members and Vendors in attendance		
Welcome / Housekeeping	The meeting was resumed at 1300 hrs	
Agenda Review and Acceptance	The agenda was not read	
Previous Minutes Review and Acceptance	The previous minutes were read by Kerri A. Sinclair Motion to accept: Paul Crickard, Husky Energy Seconded by: Derrick Manning, Shell Albian Sands Approved	
Secretary Treasurer Report / Correspondence	Balance as of March 5, 2013 is \$33,768.28 Correspondence included <ul style="list-style-type: none"> - New Memberships <ul style="list-style-type: none"> o Footage Tools o Safety Boss o Victaulic o Carleton Rescue Equipment o Firefox - Thank-You from Lakeland College – AIFPA Sponsorship 	
1305 Presentation	Social License to Operate Ken Chapman, Executive Director Oils Sands Group Follow Ken on Twitter at KenChapman@KenChapman46 No presentation available	
1440 Update	Disaster Forum Bruce Hertz, ERMC <ul style="list-style-type: none"> - Encouraged members to attend - More information on www.disasterforum.ca 	
1445 Update	Critical Incidents Seminar Derrick Manning, Shell Albian Sands <ul style="list-style-type: none"> - Training course put on by Major Roy was a huge success - Please contact Derrick Manning for more information 	
1450 Presentation	Firefighter’s OHS Code of Practice Neil Looker, Alberta Municipal Affairs Presentation to be posted on www.aifpa.org	
1530 Presentation	Interoperability John D. Conrad / Andrew Renfree, AEMA Presentation to be posted on www.aifpa.org	
Afternoon Wrap-Up / Adjournment	Sponsored reception hosted in the lounge for all members The meeting was adjourned at 1605 hrs	

Thursday March 7		Morning
48 Industrial Members and Vendors in attendance		
Welcome / Housekeeping / Call to Order	The meeting was called to order at 0845 hrs	
Industrial Members and Vendors Introductions	All industrial members and vendors who were present	
0850 Presentation	Marshall Michigan, Lessons Learned Stephen Lloyd, Enbridge Presentation to be posted on www.aifpa.org	
1030 Presentation	AFEX Systems Lance Carroll, AFEX Systems Presentation to be posted on www.aifpa.org	
1110 Presentation	Technical Designs Randy Cowling, WASP Manufacturing Ltd. Presentation to be posted on www.aifpa.org	
1145 Presentation	LC Funding Request – Simulator and TEEX Update Chris Senaratne / Ed Kohel, Lakeland College Presentation to be posted on www.aifpa.org	

Thursday March 7		Afternoon
45 Industrial Members and Vendors in attendance		
Welcome / Housekeeping	The meeting was resumed at 1300 hrs	
1305	Elections / Constitution Clark Esler <ul style="list-style-type: none"> - Current executives will hold their positions for one more year - Changes to the Executive parameters to include vendors will be drafted and sent for review and voted on in September - Elections will be held in March 2014 	
1315 Presentation	QuietPro QP100Ex Blake Martin, Honeywell Presentation to be posted on www.aifpa.org	
1350 Presentation	Victaulic Vortex Fire Suppression System Marco Polidori, Victaulic No presentation available	
1430 Presentation	Fire Engineering Risk Analysis Jeremy Ockenden, Sereca Fire Consulting Ltd. No presentation available	
Adjournment	The meeting was adjourned at 1510hrs	
Next Meeting	The next meeting will be held in Calgary on September 18 & 19, 2013 – venue to be determined	