



ALBERTA INDUSTRIAL FIRE PROTECTION ASSOCIATION

Meeting Master

MISSION STATEMENT:

To promote awareness of industrial fire protection by information sharing, joint problem solving to
Minimize damage, loss and injury throughout the industry in the Province of Alberta

June 4 & 5 (Sponsors: AIFPA, Levitt Safety)

Agenda Items	Outcome
	Day 1 June 4, 2009 – Industrial Members Only – Morning
Welcome & Housekeeping	President - Paul Crickard – thank you to Levitt Safety for being the meeting sponsor
Members introductions	All industrial members who are present
Action - Arnie	Future Meetings use Meeting Request through Outlook
Action – Stephen and Garry	Send Arnie list of Fort McMurray contacts to invite to next meeting. Hopefully we can get new industrial companies to attend and then join the association
Action - Paul	E-mail Arnie “Justification of being AIFPA Member” to Arnie. Then Arnie will design a Fact Sheet with Member Application form on back. We can then use this document to solicit for new members
Presentation	Application of new Ambulance Act and how it applies to industrial RCV units – Don Keenan – cancelled as Don could not make it to meeting
Presentation	ENCANA ER Update – Stephen McDonald
Round table discussions	All industrial members present – discuss lessons learned: <ul style="list-style-type: none"> • Industrial members to make recommendations for some workshops that we could bring in an expert to discuss an important topic that would be of interest to all • Tentative December Agenda Item for Industrial Only members – Pat McKale – ER Staging Areas – Sherritt International – 1 hour • September Agenda – All members – CNRL Overview – Dave Hynes – 1 hour
Correspondence	No correspondence
Lunch break	AIFPA/Levitt Safety – ALL Members
Afternoon welcome	President - Paul Crickard
Sponsor recognition	Thank you to Levitt Safety
Member Introductions	All members who were present
Agenda review	No changes to agenda

Accept agenda	Motion to accept- Scott Thompson, second – Clark Esler
Correspondence	No Correspondence
Previous Minutes Approved	Motion to accept- Accepted – Justin Wright – Seconded – Dave Hynes
Treasurer's Report	Present balance = \$4,742.10
AIFPA Update	Paul Crickard and Garry Barrett– update on the association. Need all members to pay up their 2009 dues. This is the only way we can continue to operate.
AIFPA Magazine	Paul Crickard: <ul style="list-style-type: none"> • 2009 magazine now mailed to all members + an additional 1500 industry readers – mainly in Alberta • Thank you to all members who submitted articles and a BIG thank you to all members who supported the magazine with advertising • Good feedback on the 2009 issue • We will invite Del Communications to our December meeting so they can meet our members and discuss the 2010 issue • Add founding members to distribution list for 2010
Donations	Since the association is now picking up part of the expenses for the meetings, no donations will be given this year
Sept Meeting in Fort McMurray	16 people in room said they would be able to attend. Also had several members (who were not in attendance) have corresponded with Arnie that they will attend also. Arnie will update Clark Esler on the attendance while we move closer to September
December Meeting Sponsors	Dec 3 & 4 – Edmonton Sponsors – AIFPA, Dupont, Williams Fire and WFR. Thank you in advance for your sponsorship
Presentation	Syncrude Operations Overview – Garry Barrett
Presentation	Tiger Dam System – J.P. Hawkins – Canada Flood Control
CIE Conference Update	Review of CIE Conference, workshops and tradeshow by Arnie Gess: <ul style="list-style-type: none"> • Exhibit space almost sold out • Marketing just has begun for workshop and conference delegate attendees – includes email marketing, direct mail post cards, telemarketing, magazine advertising • Early bird savings for registrations until July 15 • Garry Barrett – wins the prize as the first person to sign up as a 2009 conference delegate
Presentation	New catalogue as well as recent new products – Jeff French – Akron Brass
Presentation	Safety Vision Video / Flashlight – Rob McClelland – Levitt Safety
Adjournment @ 1520	Meeting adjourned
	Day 2 June 5, 2009 – All Members
Welcome & Housekeeping	President - Paul Crickard -- thank you to Levitt Safety for being the meeting sponsor
Members introductions	All members who are present

