



# ALBERTA INDUSTRIAL FIRE PROTECTION ASSOCIATION

## MEETING MINUTES Wednesday March 5 and Thursday March 6, 2014

### MISSION STATEMENT:

To promote awareness of industrial fire protection and emergency services by information sharing, joint problem solving to minimize damage, loss and injury throughout the industry in the Province of Alberta.

Meeting Sponsors: D4H Technologies and AIFPA

<b>Wednesday March 5</b>		<b>Morning</b>
<b>35 Industrial Members in attendance</b>		
Welcome / Housekeeping / Call to Order	The meeting was called to order at 8:30 a.m. Welcome to members Master Member List circulated for confirmation of attendance, names and addresses	
Membership Introductions	All industrial members who were present	
Industrial Company Bio	Kory Fedorak, ESSO Imperial Oil Thank you to Kory for his discussion and update on ESSO Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
ICS Implementation	Pat McKale, Sherritt International Corp Thank you to Pat for his presentation and discussion regarding ICS Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
Review of Housekeeping	Welcome to Vendor Members	
Membership Introductions	All industrial and vendor members who were present	
New Members	Welcome to our newest members <ul style="list-style-type: none"> <li>- Grande Prairie Regional College, Nathaniel Smith</li> <li>- Safeway Consulting &amp; Safety Services Ltd., Marc Chayer</li> <li>- Enbridge Pipelines Inc., Gabe Hache</li> <li>- Vimar Emergency Equipment, Chris Wilson</li> <li>- Husky Energy Calgary, Darren Butt</li> <li>- FireFox Fire Solutions, Wayne Wald</li> </ul>	

Review/Acceptance – Agenda	The agenda was reviewed by Clark Esler Motion to Accept: Pierre Savard, Syncrude Canada Seconded by: Gordon Clayton, Suncor Inc. Approved
Review/Acceptance – Previous Minutes	The previous minutes were reviewed by Clark Esler Motion to Accept: Eric St. Pierre, CNRL Horizon Oil Sands Seconded by: Brad Annett, Tennacor Approved
Secretary Treasurer Report/Correspondence	Bank Balance as of February 28, 2014 is \$34,211.32 Correspondence included: - Receipt from the Alberta Cancer Foundation for our donation of \$300 for Derrick Manning and David Hynes - Golf Shirts and Glasses are available for purchase
AIFPA Magazine 2014	Release date of June 2014 Submission deadline of April 14, 2014 <b>ACTION:</b> Kerri Sinclair to send out contact information for submissions <b>ACTION:</b> Paul Crickard and Mike Gadde will compose a tribute to David Hynes and Derrick Manning for submission
AIFPA Sponsorship	2013 Recipient: Nelson Bate, EST Medical Class, Morinville, AB
2014 Donor Appreciation Celebration	Kerri Sinclair will attend the Donor Appreciation Celebration on March 19, 2014 to represent the association
Reflective Stickers	Brian W. Podsiadlik, Task Force Tips A short video clip was played to inform the members that Task Force Tips has volunteered to develop stickers in memory of David Hynes and Derrick Manning at no cost to the association. <b>ACTION:</b> Clark Esler to contact Brian to provide feedback regarding the AIFPA logo.
Moment of Silence in Memory of Derrick Manning and David Hynes	
Elections	Vice President – no nominees Secretary / Treasurer – Kerri A. Sinclair will remain for another 2 year term
Meeting Costs	The cost of running our bi-annual meetings is getting expensive. It was mentioned that each membership may be limited to two members. Any additional member that would like to attend the meetings will be required to pay an additional fee. This will be discussed further at the September meeting.

<b>Wednesday March 5</b>		<b>Afternoon</b>
<b>69 Industrial Members and Vendors in attendance</b>		
Welcome / Housekeeping	The meeting was resumed at 1:10 p.m.	
Membership Introductions	All industrial and vendor members who were present	
New NFPA Contact	The new NFPA Canadian Regional Director, Shayne Mintz took the time to introduce himself	
1:15 presentation	Corporate and Field ICS Integration Linda Manka, Shell Canada Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
2:00 presentation	Employee Safety Monitoring Dan Green, Blackline GPS Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
3:00 presentation	Emergency Response Assistance Plans (ERAP) Chris Powers / Brian Ladds, CAFC Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
4:15 presentation	Reception Sponsor Presentation Marc Healy, D4H Technologies No presentation to be posted	
Adjournment	The meeting was adjourned at 4:35 p.m.	
Reception	The reception commenced at 4:45 p.m.	

Thursday March 6		Morning
70 Industrial Members and Vendors in attendance		
Welcome / Housekeeping / Call to Order	The meeting was called to order at 8:20 a.m.	
Membership Introductions	All industrial and vendor members who were present	
8:35 presentation	The Importance of a Purpose: The Human Component to Response and Recovery Jillian Robles, Devon Energy Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
9:15 presentation	The Effects of Diluted Bitumen Spills in the Marine Environment Bill Jahelka, Suncor Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
9:55 presentation	Shane Mintz NFPA Canadian Regional Director National Fire Protection Association <a href="mailto:smintz@nfpa.org">smintz@nfpa.org</a> 705-812-2924 - Asked if any individuals would be interested in sitting on the Technical Committees. They would like more Canadian Representation. If you are interested, please contact him. - Conference and Tradeshow Expo, visit - <a href="http://www.nfpa.org/training/nfpa-conference-and-expo">http://www.nfpa.org/training/nfpa-conference-and-expo</a> for more information	
10:25 presentation	Slave Lake Wildfires Jenna Adams, Penn West Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>	
11:10 presentation	Water-Gate Product Gary Shaddock, ABC Fire and Safety <a href="http://www.megasecur.com/">http://www.megasecur.com/</a> No presentation to be posted	
11:25 presentation	FireAde 2000 Climate Control/FireAde 2000 Freeze Protected Pre-Mix Scott Rusk, Canada Fire Foam <a href="http://www.canadafirefoam.ca">www.canadafirefoam.ca</a> No presentation to be posted	

<b>Thursday March 6</b> <span style="float: right;"><b>Afternoon</b></span> <b>70 Industrial Members and Vendors in attendance</b>	
Welcome / Housekeeping	The meeting was resumed at 12:35 p.m.
12:40 presentation	Firemaster Update Glen Chrapko, Firemaster No presentation to be posted
1:10 presentation	Fireflex ICAF Presentation Lorne Levesque, Fireflex Systems Inc./Tennacor Canada Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>
1:50 presentation	TEEX and Funding Initiative Ed Kohel, Lakeland College No presentation to be posted
2:15 presentation	Key Elements in Planning Emergency Exercises Marcel Adamkewicz, ERM Global Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>
3:10 presentation	Communication, Coordination and Collaboration Making ICS Work for You Joanne Sheardown, Edmonton Fire & Rescue Presentation to be posted on <a href="http://www.aifpa.org">www.aifpa.org</a>
Adjournment	The meeting was adjourned at 3:40 p.m.
Next Meeting	The next meeting will be held in Calgary on September 10 & 11, 2014